

NJSA 45:5AAA-1 THROUGH 22

HOME IMPROVEMENT AND HOME ELEVATION CONTRACTOR LICENSING ACT



Summer 2024

NJSA 45:5AAA-1

THE NEW LAW – 2 PARTS (§1, EFF. 1/8/2024)

- Sections 1 through 24 of the new law shall be known and may be cited as the "Home Improvement and Home Elevation Contractor Licensing Act." N.J.S.A. 45:5AAA-1, eff. 1/8/2024
- Sections 25 through 40 amend the Contractor Registration Act (C.56:8-136 et seq.) which shall now be known and may be cited as the "Contractors' Business Registration Act."

NJSA 45:5AAA-1

THE NEW LAW – 2 PARTS (§1, EFF. 1/8/2024)

- This overview covers Sections 1 through 24 of the new law, the "Home Improvement and Home Elevation Contractor Licensing Act," that applies to most individuals.
- Following the overview, we list the new statutes as numbered, with their notable provisions.

NJSA 45:5AAA-1

THE NEW LAW – 2 PARTS (§1, EFF. 1/8/2024)

- We will cover Sections 25 through 40, the "Contractors' Business Registration Act" that applies to some individuals and all non-exempt businesses, in another presentation.

INDEX TO NEW CHAPTER 45:5AAA

- Section 45:5AAA-1 - Short title
- Section 45:5AAA-2 - Definitions
- Section 45:5AAA-3 - "New Jersey State Board of Home Improvement and Home Elevation Contractors" established
- Section 45:5AAA-4 - Funds collected, retained, fees paid, initial licensure, renewal, reactivation, reinstatement
- Section 45:5AAA-5 - Board organization; meetings
- Section 45:5AAA-6 - Powers, duties

INDEX TO NEW CHAPTER 45:5AAA

- Section 45:5AAA-7 - [Effective 2/1/2026] Home improvement, elevation contractor, licensure, requirements
- Section 45:5AAA-8 - [Effective 2/1/2026] Licensure applicant, disclosure statement, crime, conviction
- Section 45:5AAA-9 - Home improvement, elevation services, licensed by board, required
- Section 45:5AAA-10 - Advertising, print, electronic media, indication of a contractor in New Jersey, inclusion in classified advertisement, directory, home improvement, elevation

INDEX TO NEW CHAPTER 45:5AAA

- Section 45:5AAA-11 - Applicability, home improvement, elevation contractor, residency
- Section 45:5AAA-12 - Applicability, exceptions, "The New Home Warranty and Builders' Registration Act" registered, professions, certain
- Section 45:5AAA-13 - Applicability, exceptions, registered home improvement, elevation contractor, at least five years

INDEX TO NEW CHAPTER 45:5AAA

- Section 45:5AAA-14 - [Effective 2/1/2026] Superseding municipal ordinance, regulation, home improvement, elevation contractors licensing
- Section 45:5AAA-15 - [Effective 2/1/2026] Municipality powers, inspection, contractor's work, equipment, regulation of standards, manners in which work is done; violations, recover fines, penalties
- Section 45:5AAA-16 - [Effective 2/1/2026] Public information campaign

INDEX TO NEW CHAPTER 45:5AAA

- Section 45:5AAA-17 - [Effective 2/1/2026] Convert, home improvement contractor license, home elevation license
- Section 45:5AAA-18 - [Effective 2/1/2026] Licensee, six hours, continuing education requirements, licensure renewal
- Section 45:5AAA-19 - Continuing education courses, delivery, classroom setting, Internet, video modalities

INDEX TO NEW CHAPTER 45:5AAA

- Section 45:5AAA-20 - Continuing education requirements, completion, on, before biennial license expiration date; failure, reasonable processing fee, limits
- Section 45:5AAA-21 - Continuing education, significant intellectual, practical content, home improvement, home elevation contracting, workforce safety, business practice
- Section 45:5AAA-22 - Course providers, records maintenance, successful completion, data transmitting

OVERVIEW – PART I

- The new "Home Improvement and Home Elevation Contractor Licensing Act" **establishes a board to govern licensed contractors** in the home improvement and home elevation industries.
- The Act also updates current law to oversee the **registration of home improvement and home elevation contractors' businesses**.

OVERVIEW

- The Governor has until the first day of the sixth month after enactment of the bill to appoint members to the new board. The law was enacted on **January 8, 2024**, so the board should be staffed by **July 1, 2024**. §40
- The board is to meet within 60 days after the appointment of the members (so, by **September 1, 2024**). §40

OVERVIEW – OPERATIVE DATES

- The new board is to issue rules and regulations for specific provisions of the statute prior to it being fully operative.
- Sections 9 through 13 of the Act remain **inoperative** until the first day of the sixth month next following the promulgation by the new board of regulations to give effect to the new statute (so, sometime **after March 1, 2025**).

OVERVIEW – OPERATIVE DATES

- Law was enacted on **January 8, 2024**, so §§ 7, 8, and 14 through 20 become effective **February 1, 2026**, being the first day of the twenty-fifth month after the date of enactment. §40
- **The rest of the new law is effective immediately,**
- The statute will be fully operative on **February 1, 2026.**

OVERVIEW

- The board will establish standards for the scopes of practice for each type of licensee it oversees and for the supervision of licensees, except for those at the principal level.
- The board will develop curriculum for, or to identify courses in which an applicant can enroll to prepare for examinations

OVERVIEW – APPRENTICE OR HELPER

- Licensure as either a home improvement or home elevation contractor can be achieved through completion of an apprenticeship **or** through experience.
- If applying through the experience option, an individual is to perform services subject to the direct oversight of a contractor, and provide supporting details on the application.

OVERVIEW

- Individuals, including limited specialty services licensees, are subject to fines if it is determined that an individual made false statements in connection with the process to obtain licensure.
- It is also prohibited to falsely advertise, including through electronic media, regarding qualifications of an individual to provide contracting services.

OVERVIEW

- The board is to notify the Division of Consumer Affairs if a license of a contractor at any level - principal, limited, or regular home improvement or home elevation - is not renewed or is suspended or revoked, so that the division is aware and ensures that the individual with the encumbered license does not impact the registration of the business that employs the individual.

OVERVIEW – REGISTER BUT DO NOT LICENSE HANDYMEN

- (Handymen = SMALL VALUE JOBS) Individuals who provide home improvement services but earn a maximum of \$1,500 per contract and \$25,000 annually are exempt from **licensure**.
- An individual exempted under these maximum amounts is to still subject to the requirement to maintain annual **registration**, to be handled by the Division of Consumer Affairs rather than the board.

OVERVIEW – MOVE UP FROM SMALL VALUE JOBS AND YOU’LL NEED A LICENSE

- A party exempted pursuant to the maximum dollar amounts will be required to obtain licensure by the board if, at the time of annual registration renewal, the earnings of the individual demonstrate that the dollar amounts increased in the previous calendar year.

OVERVIEW – BRANCH OUT FROM SPECIALTY JOBS AND YOU’LL NEED A PLENARY LICENSE

- The Act also requires the board to establish the process by which a limited specialty services licensee can obtain full licensure as a home improvement or home elevation contractor.

OVERVIEW – EVERY K'R BUSINESS NEEDS A LICENSED K'R

- The Act preserves and updates most provisions in current law that govern the registration requirements and process for contractors' businesses.
- It also stipulates that a contractor business is to employ at least one licensed contractor.

OVERVIEW

- The Act updates language on the oversight of home improvement and home elevation businesses by the Division of Consumer Affairs:
- -- to ensure that its provisions apply to the contractors' businesses.
- -- to require general liability insurance, workers' compensation insurance, and either a bond, letter of credit, or other type of security.

OVERVIEW

- The Act now requires certain contracts for home improvement services to include the name and license number of the contractor providing the services and the registration number of the business for which the contractor provides services.
- Additionally, the division is to notify the board when a contractor business has its registration suspended, revoked or not renewed.

NJSA 45:5AAA-2

WHO IS A CONTRACTOR?

(§2, EFF. 1/8/2024)

- 1. A contractor is an individual,
- 2. Who provides home improvement or home elevation services, or both types of services,
- 3. For a business that enters into contracts for home improvement, home elevation, or both
 - A business can be any form of organization or entity including a sole proprietorship

NJSA 45:5AAA-2

WHO IS NOT A CONTRACTOR?

(§2, EFF. 1/8/2024)

- 1. An individual who **owns or manages** a home improvement or home elevation business **but does not perform** home improvement or home elevation services
- 2. A **salesman** hired or contracted to sell home improvement or home elevation
- 3. An individual who makes a home improvement or home elevation **for free** not deemed to be a contractor with respect to that service

NJSA 45:5AAA-2

WHAT IS HOME IMPROVEMENT?

(§2, EFF. 1/8/2024)

- “... the remodeling, altering, renovating, repairing, restoring, modernizing, moving, demolishing, installing in, or otherwise improving or modifying of the whole or any part of any residential property. Home improvement shall also include insulation, installation and the conversion of existing commercial structures into residential property. ...”
- Not the construction of a new residential property.”

NJSA 45:5AAA-2

WHAT IS RESIDENTIAL PROPERTY?

(§2, EFF. 1/8/2024)

- "Residential property" means any single or multi-unit structure used in whole or in part as a place of residence, **and** all structures appurtenant thereto, **and** any portion of the lot or site on which the structure is situated which is devoted to the residential use of the structure.

NJSA 45:5AAA-2

WHO IS A HOME IMPROVEMENT CONTRACTOR?

(§2, EFF. 1/8/2024)

- "Home improvement contractor" means a contractor who engages solely in the practice of home improvement. (unfortunate phrasing)
- "Home elevation contractor" means a contractor who engages in the practice of home elevation **and** is authorized to perform home improvement services. (i.e., **HEC can do both HE and HI**)

NJSA 45:5AAA-2 WHAT IS HOME ELEVATION?

(§2, EFF. 1/8/2024)

- “... any home improvement that involves raising an **entire** residential structure to a higher level above the ground.”
- We are done considering home elevation and will focus on home improvement

NJSA 45:5AAA-2

NEW TERM: LIMITED SPECIALTY SERVICES

(§2, EFF. 1/8/2024)

- **"Limited specialty services license"** means a license issued by the board that authorizes an individual only to perform services in a specialty of home improvement, the scope of which shall be determined by the board.
- Specialties will include but not be limited to, **drywall** installation; **painting** and **plastering**; **roofing**; and **carpeting** and **flooring**.

NJSA 45:5AAA-2

NEW TERM: LIMITED SPECIALTY SERVICES

(§2, EFF. 1/8/2024)

- The board shall establish requirements for licensure in a limited specialty service, **which may include the passage of an examination** specific to the specialty.
- An individual may hold more than one limited specialty services license.

NJSA 45:5AAA-2

NEW TERM: PRINCIPAL HOME IMPROVEMENT CONTRACTOR (§2, EFF. 1/8/2024)

- "Principal home improvement contractor" or "principal HEC" means a licensed home improvement or home elevation contractor who oversees the performance of services for contracts (1) valued at a minimum of \$120,000 **and** (2) that require the submittal of plans with more than one subcode. (PHIC may also provide services as HIC or HEC if a contract is valued at less than \$120,000 or does not require submittal of plans with more than one subcode.)

NJSA 45:5AAA-3

CREATION OF THE NEW BOARD

(§3, EFF. 1/8/2024)

- The New Jersey State Board of Home Improvement and Home Elevation Contractors
- 9 members, residents of the State, serving staggered 5 year terms
- Five members shall be licensed home improvement contractors, of whom two shall represent trade associations focused on the home improvement industry,

NJSA 45:5AAA-3

A NEW REGULATORY BOARD

(§3, EFF. 1/8/2024)

- The new law creates the New Jersey State Board of Home Improvement and Home Elevation Contractors
- 9 members, to be appointed no later than July 1, 2024
- Part of the Division of Consumer Affairs in the Department of Law and Public Safety

NJSA 45:5AAA-4

FUNDING THE NEW BOARD WITH LICENSE FEES

(§4, EFF. 1/8/2024)

- The board shall be entitled to retain all funds collected as a result of fees paid for initial licensure and for licensure renewal, reactivation, and reinstatement to administer and enforce the provisions of the new law.
- Members of the board may be reimbursed for expenses and provided with office and meeting facilities and required support personnel

NJSA 45:5AAA-5

BOARD ORGANIZES W/IN 60 DAYS AFTER MEMBERS APPOINTED, THEN ISSUES REGS

(§5, EFF. 1/8/2024)

- The board will organize and elect officers within 60 days after the appointment of its members (i.e., 8/8/24 at the earliest), and meet at least once a month
- The board will issue rules and regulations, which when issued, will trigger the operation of NJSA 45:5AAA-9 through 13 of the new law on the first day of the sixth month afterwards.

NJSA 45:5AAA-6

POWERS AND DUTIES OF THE BOARD

(§6, EFF. 1/8/2024)

- Administer and enforce the new law
- Develop education and examination requirements for applicants for HIC and HEC licensure, including continuing education standards
- Review applications, and issue and renew licenses on a biennial basis (2-year licenses)

NJSA 45:5AAA-6

POWERS AND DUTIES OF THE BOARD

(§6, EFF. 1/8/2024)

- Issue limited specialty services licenses including, but not limited to, drywall installation; painting and plastering; roofing; and carpeting and flooring
- An individual may hold more than one limited specialty services license, but w/o a plenary license, limited to providing services within the scope of practice of the specialty services license

NJSA 45:5AAA-7 ELIGIBILITY FOR HIC LICENSURE

(§7, EFF. 2/1/2026)

- These provisions effective **February 1, 2026**
- Be at least 18 years of age;
- Demonstrate completion of:
 - (1) an approved apprenticeship program; or
 - (2) at least two years of experience performing HI services subject to the direct oversight of a HI K'r contractor (or demonstrate substantially equivalent experience in another jurisdiction) (Shall we call this the “Helper” applicant?)

NJSA 45:5AAA-7 ELIGIBILITY REQUIREMENTS FOR LICENSURE

(§7, EFF. 2/1/2026)

- complete the educational requirements established by the Board, and pass the examination;
- submit a disclosure statement, as prescribed by the Board, regarding criminal convictions, fraud and gross negligence; and
- pay all applicable fees.

NJSA 45:5AAA-8 REQUIRED DISCLOSURE STATEMENT

(§8, EFF. 2/1/2026)

- These provisions effective **February 1, 2026**
- Generally track existing home improvement contractor registration disclosure requirements and procedures

NJSA 45:5AAA-9

UNLESS EXEMPT, NOBODY WORKS WITHOUT A LICENSE

(§9, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- Except for individuals exempted pursuant to section 11 of the new law), no individual shall perform home improvement services or home elevation services unless licensed by the board.
- Per 45:5AAA-5, this provision remains inoperative until the 1st day of the 6th month next following issuance of the regulations. **So, once the new regulations are passed by the new board, you have 6 months to get your license.**

NJSA 45:5AAA-10

UNLESS EXEMPT, NOBODY ADVERTISES WITHOUT A LICENSE

(§10, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- ~~1.~~ per NJSA 45:5AAA-5 the provisions of 45:5AAA-9 through 13 remain inoperative until the first day of the sixth month next following issuance of the regulations.
- Any individual or business that advertises as a contractor in New Jersey is subject to the provisions of the new Act.
- b. No individual holding a limited specialty services license shall advertise to perform services outside of the scope of the limited specialty services license.

NJSA 45:5AAA-10

UNLESS EXEMPT, WHOEVER ADVERTISES HOME IMPROVEMENT IS SUBJECT TO THE NEW LAW

(§10, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- Unless exempted, any individual or business who advertises home improvement services or home elevation services is subject to the new law.
- Limited specialty services licensees may not advertise in a way which would indicate to the public that the individual is licensed as a home improvement or home elevation contractor or is authorized to perform services outside of the scope of the limited specialty services license.

NJSA 45:5AAA-12 EXEMPT ENTITIES

(§11, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- per NJSA 45:5AAA-5, the provisions of 45:5AAA-9 through 13 remain inoperative until the first day of the sixth month next following issuance of the regulations.
- NJSA 45:5AAA-12 lists entities exempt from the provisions of sections 7(qualifications), 8(disclosure), 9(licensure), 12(exceptions), 13(grandfathering), 17(conversion), and 20 through 23(education)
- New home builders, otherwise licensed professions and trades, working for a common interest community, public utility, salesmen under the "Home Repair Financing Act." and the "Door-to-Door Home Repair Sales Act of 1968," retailer with sales of more than \$50,000,000, and “helpers” serving their 2 years - ¶(2) of subs. b. in §7

NJSA 45:5AAA-13 GRANDFATHERING IN

(§12, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- ✎ per NJSA 45:5AAA-5, the provisions of 45:5AAA-9 through 13 remain inoperative until the first day of the sixth month next following issuance of the regulations.
- NJSA 45:5AAA-13 a. Subsections a. (minimum age 18), b. (apprenticeship or experience), and c. (education requirements) of section 7 shall not apply to an individual who, as of the effective date has been registered as a home improvement or home elevation contractor in New Jersey **for at least five years BEFORE JANUARY 8, 2024**

NJSA 45:5AAA-13

PRINCIPAL ON LARGE JOBS (§12, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- ✎ per NJSA 45:5AAA-5, the provisions of 45:5AAA-9 through 13 remain inoperative until the first day of the sixth month next following issuance of the regulations.
- NJSA 45:5AAA-13 b. Subsections a. (minimum age 18), b. (apprenticeship or experience), and c. (education requirements) of section 7 shall not apply to an individual who, can demonstrate experience overseeing the performance of services for contracts (1) valued at a minimum of \$120,000 and (2) that require the submittal of plans with more than one subcode shall qualify as a principal home improvement or home elevation contractor.

NJSA 45:5AAA-13

“HANDYMAN” EXEMPTION FROM ELIGIBILITY REQUIREMENTS

(§12, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- NJSA 45:5AAA-13 c. The minimum age, apprenticeship or experience, and education requirements for license eligibility, and the continuing education requirements do not apply to an individual who provides services included in the definition of "home improvement" but earns a maximum of \$1,500 per contract and \$25,000 on an annual basis.

NJSA 45:5AAA-13

“HANDYMAN” EXEMPTION FROM ELIGIBILITY REQUIREMENTS

(§12, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- NJSA 45:5AAA-13 d. An individual covered under this section shall continue to be subject to the requirement to maintain annual registration pursuant to Contractors’ (Business) Registration Act. (56:8-136 et seq.)
- NJSA 45:5AAA-13 e. An individual registered pursuant to subsection d. of this section shall be liable for penalties for making false statements, including falsification of records demonstrating earnings in connection with the process to register.

NJSA 45:5AAA-13

“HANDYMAN” EXEMPTION FROM ELIGIBILITY REQUIREMENTS

(§12, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- NJSA 45:5AAA-13 f. If “handyman” earnings have increased above \$1,500 per contract for services provided during the previous calendar year, or has earned more than \$25,000 performing home improvements during the previous calendar year, the individual shall apply for a biennial license, the fee and additional requirements of which shall be determined by the board.

NJSA 45:5AAA-11

APPLICATION TO OUT OF STATE RESIDENTS AND BUSINESSES WORKING IN NEW JERSEY

(§13, EFF. 1/8/2024, APP. THE FIRST DAY OF THE SIXTH MONTH NEXT FOLLOWING THE PROMULGATION BY THE BOARD OF THE RULES AND REGULATIONS.)

- ✎ per NJSA 45:5AAA-5 the provisions of 45:5AAA-9 through 13 remain inoperative until the first day of the sixth month next following issuance of the regulations.
- The new law applies to individuals who are engaged in regulated activities, including those out of state residents and individuals working for businesses located out of state

NJSA 45:5AAA-14

THE NEW LAW PREEMPTS (SOME) MUNICIPAL REGULATION (§§. 14, EFF. 2/1/2026.)

- NJSA 45:5AAA-14 a. The new law supersedes any municipal ordinance or regulation that provides for the licensing of home improvement or home elevation contractors or for the protection of homeowners by bonds or warranties, **exclusive of those required by water, sewer, utility, or land use ordinances or regulations.**

NJSA 45:5AAA-14

NO LICENSE, NO PERMIT (UNLESS EXEMPT)

(§§. 14, EFF. 2/1/2026.)

- NJSA 45:5AAA-14 b. A municipality shall not issue a construction permit for any home improvement or home elevation if any part of the home improvement or home elevation is to be performed by any contractor who is neither licensed pursuant to, nor exempt from the requirements of, the provisions of the new law.

NJSA 45:5AAA-14

NO LICENSE, NO CONSTRUCTION PERMIT UNLESS EXEMPT (§S. 14, EFF. 2/1/2026.)

- NJSA 45:5AAA-14 c. A municipality may issue a construction permit only to:
- a contractor licensee or registrant soon to be licensed;
- an exempt individual; or
- a single-family homeowner who performs plumbing, electrical, or heating, ventilation, and air conditioning work in the homeowner's own dwelling.

NJSA 45:5AAA-14

CONTRACTOR LIABLE FOR FINES OR PENALTIES RESULTING FROM FAILURE TO OBTAIN PERMIT

(§§. 14, EFF. 2/1/2026.)

- NJSA 45:5AAA-14 d. “A contractor shall be liable for any fines or penalties resulting from a failure to obtain any permit necessary to complete the home improvement.”
- ***Not so sure what this means in practice.*** HIC regulations oblige contractor not to start work before all necessary construction permits obtained, but legal obligation to obtain permits has always been on the owner.

NJSA 45:5AAA-15 THE NEW LAW KEEPS MUNICIPAL OVERSIGHT

(§15, EFF. 2/1/2026.)

- NJSA 45:5AAA-15 .The new law preserves municipal power, pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.), to inspect a contractor's work or equipment, the work of a contractor who performs improvements to commercial property, to regulate the standards and manners in which the work of the contractor shall be done, and to recover fines and penalties for violations of the new law.

NJSA 45:5AAA-17

HOW TO CONVERT A HIC LICENSE INTO A HE LICENSE

(§17, EFF. 2/1/2026.)

- NJSA 45:5AAA-17 a. Any individual seeking to convert a home improvement contractor license into a home elevation license may do so by submitting documentation, as prescribed by the board, demonstrating:
 - (l) etc. (beyond the scope of this lecture)

NJSA.45:1-2.1

UNIFORM ENFORCEMENT ACT AMENDED

- §18 NJSA.45:1-2.1 is amended to apply to the New Jersey State Board of Home Improvement and Home Elevation Contractors
- The statute lists the boards covered by the Uniform Enforcement Act

NJSA.45:1-2.2

UNIFORM ENFORCEMENT ACT AMENDED

- §19 NJSA 45:1-2.2 is amended to apply to the New Jersey State Board of Home Improvement and Home Elevation Contractors
- The statute states how members of the several professional boards and commissions covered by the Uniform Enforcement Act shall be appointed by the Governor

NJSA 45:5AAA-18

CONTINUING EDUCATION – 6 HOURS EVERY 2 YEARS

(§20, EFF. 2/1/2026.)

- NJSA 45:5AAA-18 Each licensee shall complete not less than **six hours of continuing education** requirements as a condition of licensure renewal, in-person, via the Internet or video modalities, or through a combination of these options, and completed **on or before the date the biennial license expires**.
- The board shall approve continuing education courses, course providers, and instructors, and waive or grant extensions, and convey credits.

NJSA 45:5AAA-19

DISTANCE CE INSTRUCTION OK; PASS/FAIL TO
ADVANCE IN CLASS OK, BUT NO
COMPREHENSIVE EXAMS (§21, EFF. 1/8/2024.)

- NJSA 45:5AAA-19 CE may be delivered in a classroom setting or, to the extent practicable, offered via the Internet or video
- CE courses may include periodic progress assessments and the achievement of a satisfactory level of performance by the licensee as a condition to continuing to a succeeding segment of the course.
- No comprehensive pass/fail exams as condition for receipt of credit for attendance

NJSA 45:5AAA-20

CONTINUING EDUCATION MUST BE COMPLETE BEFORE LICENSE RENEWAL

(§S. 22, EFF. 1/8/2024.)

- NJSA 45:5AAA-20 CE requirements, as set forth by the board, shall be **completed on or before the date the biennial license expires**. Any licensee required to complete continuing education requirements who fails to do so prior to the date of expiration of a biennial license term shall be subject to a reasonable processing fee, as determined by the board, of not more than \$200, unless a waiver was granted by the board

NJSA 45:5AAA-2I

NO MORE THAN HALF THE CE COURSES CAN BE FLUFF ... (§23, EFF. 1/8/2024.)

- NJSA 45:5AAA-2I Not less than half the CE courses of study that licensees are required to complete as a condition for licensure renewal shall demonstrate significant intellectual or practical content and deal with matters directly related to home improvement or home elevation contracting, workforce safety, or the business of running a company in the home improvement or home elevation industry or trade.
- Cont'd

NJSA 45:5AAA-2I

BUT AT LEAST 40% HAVE TO BE FLUFF

(§23, EFF. 1/8/2024.)

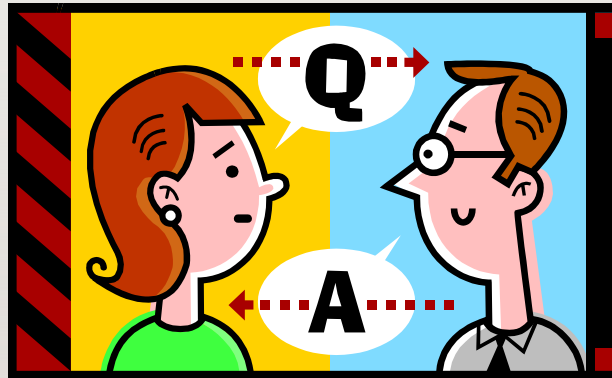
- NJSA 45:5AAA-2I a. In no event shall the board require that courses in these core topics comprise more than 60 percent of the total continuing education hours required for the renewal of any license.
- NJSA 45:5AAA-2I b. In the case of continuing education courses and programs, each hour of instruction shall be equivalent to one credit.

NJSA 45:5AAA-22 YOUR TRANSCRIPT

(§24, EFF. 1/8/2024.)

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- NJSA 45:5AAA-22 Course providers shall maintain records of the successful completion of continuing education courses by licensees and shall transmit this data to the board in a manner as directed by the board.

OPEN Q&A



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NJSA 45:5AAA-1 THROUGH 22

HOME IMPROVEMENT AND HOME ELEVATION CONTRACTOR LICENSING ACT



Summer 2024